

# DEPARTMENT OF DEFENSE

# INTERNAL AUDIT MANUAL



INSPECTOR GENERAL, DEPARTMENT O F DEFENSE

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#### FOREWORD

One of the highest priorities within the Office of the Inspector General, DoD, is to promote the effective use of DoD audit resources. Cooperation and coordination among and between the various DoD oversight activities are necessary in achieving our goals to eliminate duplication of review effort and to increase sharing of techniques and results. The uniformity of audit policy and certain operating procedures ensures common understanding of our audit missions and provides the framework to ensure effective accomplishment of internal audits in the Department of Defense.

The purpose of the Manual is to establish uniform policies and procedures to be followed in conducting internal audits of DoD operations, systems, programs, and functions. It is designed to assist DoD auditors and internal audit, internal review, and nonappropriated fund audit organizations in complying with the auditing standards, policies, and procedures promulgated by the Congress, Comptroller General of the United States, Office of Management and Budget, President's Council on Integrity and Efficiency, and the Department of Defense.

This Manual is reissued under the authority of DoD Directive 7600.7, "DoD Internal Audit Standards, Policies, and Procedures," October 31, 1983. It replaces the June 1986 version of the DoD Internal Audit Manual, as changed. The earlier edition of the Manual has been a significant tool in improving the way we conduct audits and manage an audit staff. The Manual will continue to be the criteria against which to measure audit performance and compliance with applicable auditing standards.

The Manual sections are effective when published unless otherwise noted. The provisions herein are applicable to the internal audit organizations within the Office of the Secretary of Defense (OSD); the Military Departments; the Chairman, Joint Chiefs of Staff (Joint Staff); the Unified and Specified Commands; and the Defense Agencies (hereafter referred to collectively as "DoD Components").

Guidance contained in interim audit policy memoranda issued by this office will be incorporated in the Manual in succeeding revisions. Please forward recommended changes to the Manual to:

Office of the Assistant Inspector General for Audit Policy and Oversight, OIG, DoD 400 Army Navy Drive, Room 1076 Arlington, VA 22202-2884

The DoD Components may obtain copies of this Manual through their own publication channels. Other Federal Agencies and the public may obtain copies from the U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, Virginia 22161.

Susan J. Crawford
Inspector General

# DOD INTERNAL AUDIT MANUAL

# Table of Contents

		Page
Foreword		i
Table of Conte	nts	iii
References		X
Figures		xiv
Tables		xiv
CHAPTER 1.	GENERAL	
Section D. Section E.	<del></del>	1-1 1-1 1-1 1-2 1-2
CHAPTER 2.	DOD INTERNAL AUDITING STANDARDS	
		2-1 2-1 2-1 2-2
CHAPTER 3.	AUDIT CONCEPTS	
Section C. Section D. Section E. Section F.	Applicability . General	3-1 3-1 3-1 3-2 3-2 3-3 3-4
CHAPTER 4.	ACHIEVING AND MAINTAINING PROFESSIONAL PROFICIENCY	
Section E. Section F. Section G.	Applicability Policy Standards Responsibilities	4-1 4-1 4-1 4-2 4-2 4-6 4-7

#### CHAPTER 5. PLANNING

-	PART I - General	5–1
]	PART II - Inventory of Auditable Entities	5-2
Section C. I Section D. Section E. Section F. Section G. Section H.	Applicability Background Policy	5-2 5-2 5-2 5-3 5-3 5-6 5-6
1	PART III - Annual Audit Plan	5-7
Section C. Section D. Section E. Section F. Section G. Section H. Section 1. Section J.	Applicability Policy	5-7 5-7 5-8 5-8 5-10 5-11 5-12 5-12
CHAPTER 6. CO	ORDINATING AUDIT ACTIVITIES	
Section C. I Section D. I Section E. I Section F. I Section G. I Section H. I Section J. I Section K. I Section L.	Applicability <b>DoD</b> Internal <b>Auditing</b> Standards	6-1 6-1 6-1 6-2 6-4 6-6 6-7 6-8 6-8
CHAPTER 7. TY	PES OF AUDITS	
Section C. Section D. Section E.	Purpose Applicability Standards and Policies Classification of Audits Types Established in the Government Auditing Standards Number of <b>DoD Components</b> Included in the <b>Audit</b>	7-1 7-1 7-1 7-1 7-2 7-3

 ${\mathfrak C}$ 

Section H. Section 1. Section J. Section K.	Basic Requirements for the Audit Number of Locations Type of Entity Source of Audit Resources Type of Funds Level of Effort Dedicated to Followup	7-3 7-4 7-4 7-5 7-5
CHAPTER 8. P.	ERFORMING AUDITS	
Section C. Section D. Section E. Section F. Section G. Section H. Section 1. Section J. Section K. Section L.	Applicability Standards and Policies Planning Phase Survey Phase Verif ication/Field Work Phase Reporting Phase	8-1 8-1 8-1 8-2 8-4 8-5 8-7 8-7 8-7 8-8 8-9 8-9
CHAPTER 9. A	UDITING COMPUTER-BASED SYSTEMS	
Section C. Section D. Section E. Section F. Section G.  Section H. Section J. Section K.  Section L.  Section M.	Applicability Definitions Background Policy Related Auditing Standards Review of General and Application Controls in Computer-Based Systems Review of Computer-Based System Design and Development Review of Computer Security Computer Audit Universe Assessing the Reliability of Canputer-Processed Information	9-1 9-1 9-2 9-3 9-3 9-4 9-5 9-6 9-7
P	PART I - Introduction	10-1
P	ART II - Internal Control Systems	10-2
Section A. Section B. Section C. Section D. Section E.	<del>-</del>	10-2 10-2 10-2 10-4 10-5

	Audit Coverage and Assistance	10-6
Section G.	Internal Review and <b>Nonappropr</b> iated Fund <b>Audit</b> Organizations	10-8
Section H.	Reporting Requirements	10-8
Pi	ART III - Accounting Systems	10-10
Section C. Section D. Section E. Section F. Section G. Section H. Section 1.	Applicability Policy Background Accounting Systems Compl iance Report ing Process Requested and Self-Initiated Audits Technical Assistance Training	10-10 10-10 10-10 10-11 10-12 10-13 10-13 10-14
	ART I - Introduction	11-1
P	ART 1 - Incroduction	
P	ART II - Statistical Sampling	11-2
Sect ion C. Section D.	Terminology Applicability Policy Auditing Standards Sampling Concepts Developing a Sampling Plan Determining the Universe Determining the Sample Size Examining the Sample Evaluating Sampling Results Working Paper Documentation Projecting Monetary Benefits	11-2 11-3 11-3 11-4 11-4 11-6 11-7 11-7 U-8 11-9 11-9 11-10
F	PART III - Ccanputer-Assisted Audits	11-12
Section G. Section H. Section 1. Section J. Section K.	Applicability Background Policy Standards Front-End Planning	11-12 11-12 11-13 11-14 11-14 11-15 11-16 11-17 11-18 11-20 11-21

P	ARI'Iv- Use of Technical Experts	11-23
Section C. Section D. Section E. Section F. Section G. Section H.	Applicability Standards and Policies Definition of Technical Expert Determining Need for Technical Experts Sources of Technical Experts Selecting the Right Expert for the Job	11-23 11-23 U-23 11-23 U-24 U-24 11-25 U-25
CHAPTER 12. F	REPORTING AUDIT RESULTS	
Section C. Section D. Section E. Section F. Section G. Section H. Section 1.	Background Applicability Standards and Policies Form Distribution Timeliness	12-1 12-1 12-1 12-1 12-2 12-2 12-3 12-9 12-10
CHAPTER 13. M	MANAGING INTERNAL AUDIT OPERATIONS	
Section C. Section D. Section E. Section F.	Applicability Standards and Policies Organization Policies and Procedures	13-1 13-1 13-1 13-2 13-3 13-4 13-4
CHAPTER 14. Q	QUALITY <b>ASSURANCE</b> PROGRAMS	
Section C. Section D. Section E. Section F.	Applicability Related Government Auditing Standards	14-1 14-1 14-1 14-2 14-4 14-6
CHAPTER 15. F	PREVENTING, <b>DETECTING,</b> AND <b>REPORTING</b> FRAUD AND ILLEGAL <b>ACTS</b>	
Section C. Section D.	Applicability Definitions	15-1 15-1 15-1 15-2 15-3

Section F. Prevention and Detection Section G. Reporting Section H. Training Section 1. DoD Hotline Section J. Relations with DoD Criminal Investigative Organizations Section K. Additional Guidance	15-4 15-6 15-6 15-7 15-7
CHAPTER 16. REPORTING AUDIT TIME	
Section A. Purpose Section B. Applicability Section C. Policy Section D. Time Reporting Distribution Section E. Reporting Provisions Section F. Audit-Type Classifications	16-1 16-1 16-2 16-3 16-3
CHAPTER 17. DOD INTERNAL AUDIT POLICY ADVISORY GROUP	
Section A. <b>Purpose</b> Section B. Applicability Section C. Policy Section D. Advisory Group Membership Section E. Advisory <b>Group</b> Responsibilities Section F. Meetings	17-1 17-1 17-1 17-2 17-2
CHAPTER 18. WORKING PAPERS	
Section A. Purpose Section B. Applicability Section C. Definition Section D. Policy Section E. Standards Section F. Evidence Section G. Planning and Uniformity Section H. Arrangement of Working Papers Section 1. Principles of Documentation Section J. Working Paper Summaries Section K. Indexing Section L. Cross-Ref erencing Section M. Working Paper Reviews Section N. Retaining and Safeguarding Working Paper Files	18-1 18-1 18-1 18-2 18-2 18-3 18-4 18-5 18-6 18-7 18-7 18-8
CHAPTER 19. DOD-WIDE AUDIT PROCESS	
Section A. Purpose Section B. Applicability Section C. Definitions Section D. Policy Section E. Background Section F. Selection of DoD-Wide Audits Section G. DoD-Wide Audit Performance Section H. Followup and Resolution	19-1 19-1 19-1 19-2 19-2 19-4

#### CHAPTER 20. OVERSIGHT OF NON-FEDERAL AUDIT SERVICES

Section A	. Purpose	20-1
	. Applicability	20-1
	Background	20-1
	. Policy	20-2
	Responsibilities	20-2
	Review of Requests-for Contract	20-3
	. Monitoring Performance	20-4
Section H	5	20-4
	. Referrals	20-5
	. Ouality Assurance	20-6

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# **FIGURES**

Figure	<u>Title</u>	<u>Page</u>
10-1	Sample Format of <b>Audit</b> Statement to <b>DoD Component</b> on Adequacy of Management's Internal Control System Evaluation	10-15
10-2	Sample Format of Audit Report to <b>DoD Component</b> on its Process for Evaluating and Reporting on Accounting Systems <b>Compliance</b>	10-16
	TABLES	
Number	<u>Title</u>	Page
16-1	Format for Schedule AAppl ication of Total. Time Available for the Fiscal Year Ended September 30, 19—	16-4
16-2	Format for Schedule B-Direct <b>Audit</b> Time Analysis for the Fiscal Year Ended September 30, 19_	16-5
16-3	List of Functional Areas for Direct Audit Time Reporting	16-6
16-4	Audit "Type" Codes, Titles, and Descriptions	16-19
16-5	Schedule AApplication of Total Time	16-21